

## FINANCIAL MANAGEMENT SPECIALIST SHORTLISTING SUMMARY

<i>No</i>	<i>Names</i>	<i>Education Background</i>	<i>Experience</i>	<i>Computer Skills</i>	<i>Comments</i>
<i>Insert serial number of Candidate</i>		<i>Bachelors of Business administration/commerce with major in accounting or equivalent.MBA/ACCA or CPA will be an added advantage.</i>	<ol style="list-style-type: none"> <li>1. Proven experience in sub granting management will be an added advantage.</li> <li>2.Proven knowledge of international accounting standards and knowledge of the accounting principles applied by GOR.</li> <li>3. More than 3 years in handling donor funded project (World Bank and USAID).</li> <li>4. Good interpersonal, organizational, planning and analytical skills.</li> <li>5. Ability to train other people in finance Matters.</li> <li>6. Competitive written and oral communication skills, team building skills, ability to work successfully in a multicultural environment; high level of integrity.</li> </ol>	<i>High level of Proficiency in computer applications particularly in Excel and in the use of accounting software</i>	<i>Indicate whether shortlisted or not.</i>
1	Hitimana Augustin	Bachelor's degree in Accounting and pursuing an MBA from the University of Caribbean – UK	<ul style="list-style-type: none"> <li>- Financial Decentralization Consultant in NDIS Project (GIZ funded project) from Jan-June 2011.</li> <li>- He was the Internal Auditor at WDA from 2009-2010 (2 years).</li> <li>-Chief Accountant at World Vision International-Rwanda from Nov 2007 to January 2009.</li> </ul>	Sun System Ledger, Vision Excel, sage line 100, Quick Books, Word, Power point, access and IFMIS package -2010.	<b><u>Shortlisted</u></b>
2	Nteziyaremye Jerome	Bachelor's Degree in Accounting and pursuing an MBA in Banking and Finance	<ul style="list-style-type: none"> <li>- He is currently the grants Finance Manager at World Vision Rwanda from August 2011 to-date (5 months)</li> <li>- He was the zonal finance manager at World Vision from March 2010-August 2011 (15 months).</li> <li>- He was a Senior Finance Officer at World Vision Rwanda from May 2008-Feb 2010 (9 months).</li> </ul>	Sun System, Vision Excel, Vision executive and Design, sage saari, MS excel, Word and Power Point.	<b><u>Shortlisted</u></b>

			<p>- Regional Finance Analyst at World Vision Rwanda from May 2006-April 2008.</p> <p>-Regional grant Accountant from August 2005-April 2006, Programme (ADP) accountant at World vision and Accountant Manager at “Reseau des Femmes” from October 2003 to Feb 2005.</p>		
3	Rutaha Elijah Lutaaya	Bachelor of Business Administration (Accounting) and pursuing an MBA–Finance from SFB.	<p>He is the Director of Finance &amp; Administration at Clinton Foundation since 2006 (6 years).</p> <p>He was a school bursar at Green Hills Academy from 2003-2006.</p> <p>-He was the Assistant Accountant at Green Hills from 2001-2003.</p>	Sage 100, MS word, excel, power point and outlook.	<b><u>Shortlisted</u></b>
4	Nsabimana Emmanuel	Bachelor’s degree in Management (Accounting Sciences) and MSc fellow in Accounting (NUR) but no academic transcripts attached	<p>-Senior Accountant at Rwamagana Hospital since 2008 up to date.</p> <p>-Assistant Auditor at TM Auditors from 2007-2008.</p>	Sage saari, Tompro, MS Word, Excel, PowerPoint and Access.	<b><u>Shortlisted.</u></b>
5	Majyalibu Jotham	Bachelor’s degree in Accounting, MBA in Financeand currently pursuing ACCA, part II.	<p>-He is the Director of Finance at Rwanda Mountain Tea Ltd since July 2010 to date.</p> <p>- Accountant (Finance Department) in the National Bank of Rwanda from 2009-June 2010.</p> <p>- Accountant (Budget Department) in the National Bank of Rwanda from 2007- 2007.</p> <p>-Chief Accountant at Hotel Credo from Oct 2006-April 2007.</p> <p>-Chief Accountant at Shema Fruits SARL from 2004-2006.</p> <p>-Accountant at “Maison du Loiret Club Universitaire”-Butare from 2002-2003.</p>	MS Applications: word, Excel, Access & Power Point. Accounting Packages: Sage Saari, SAGE, ASYST COMPTA and Pastel.	<b><u>Shortlisted</u></b>

6	MUTEMBE RUHUMULIZA Bernard	Bachelor's in Business Management UNR Master in Business Administration and Finance in Progress No Evidence of the degree(s)	3 years as Administration and Finance Manager. 2 years as Finance and Controls officer Bank of Kigali. Tax Auditor large trade and banks audit 1 year in charge of accountancy and Logistics	MS word MS excel Power point Delta banque Bank budget Tompro Quick Book	<b>Shortlisted</b>
7	Marie Claire Kagwera	Bachelor's degree in Business Administration ( Finance )	One year Senior Grant Manager ( IREX) A US based organization implementing the civil Society Strengthening Project 2 years On The Frontier as Fund grant Manager 3 years DFID Programme Finance Officer 3 years as Management Accountant British American Tobacco Rwanda – Support to Education Sector 3 years as Grant Manager for RWANDA project housed in NUR 3 years as Grant Manager ZOA ZuidOostAzie	Quick Books.	<b>Shortlisted</b>
8	Augustin GATERA Ntawiniga	Bachelor's degree in Economics and management (ULK).	One year as Finance Officer, British High Commission; 6 years as head of budgeting and expenditures accounting division (RRA) 2 years as head of section Budgeting and payments (RRA) 3 years head of section General accounting ( RRA) 4 years as Inspector of Public Finances ( Auditor) Ministry of Finance. Certified in accounting and International Accounting Standards ( One Month) Certified in processes of budget preparation	MS Excel MS Word MS Power Point SAGE Line 500 version 7.1 accounting Software PRISM Pentaworks Payroll Software	<b>Shortlisted.</b>

9	UMUHOZA Ines Rosemary	Master's in BA at Maastricht School of Management ( MsM) Bachelor's degree in Business and Administration Majoring Finance at KIST	One year sub grant Professional in Care Rwanda / SAFI Project Administration of all financial aspects of sub grants and coordination of SAFI 3 years as Finance Manager in GTZ/Good Governance Kigali Rwanda 2 years as assistant to the Finance Manager in GTZ /Good Governance 2 years consultant in UNICEF RWANDA	Microsoft Office Project Professional MS Excel MS Power Point MS word MS office Access MS office outlook WINPAC accounting Software Microsoft Office Visual (5.0)	<b>Shortlisted</b>
10	Bonaventure Niyonzima	Post graduate diploma finance management- Maastricht School of Management and RIAM; Bachelor's degree in Management in KIU	More than 5 years as Accountant of Funds from different donors supporting the National Service of Gacaca courts; 2 years as Chief Account of Rwandese Volley ball Federation; 6 years as Accountant at Mironko Plastic Industries	MS word Excel Access Power point CIEL COMPTA software SAGE100 software SAGE PASTEL EVOLUTION	<b>Shortlisted,</b> on account of extensive experience.
11	Nyirimana Abdelaziz Emmanuel	Masters degree in Business Administration- Kabale University; Bachelor's degree in Economic Sciences and Management; Certified Public Accountant (CPA) level II, KASNEB, Kenya	3 years as Business Development Manager at SONARWA; 2 years as Finance Management Specialist at SONARWA; 4 years as Credit Analyst at BanquePopulaire du Rwanda; Possess knowledge of international accounting standards (through CPA); Good Communication skills; Excellent in English and French	Not specified.	<b>Shortlisted,</b> on account of good experience and CPA despite lack of experience in donor funded projects

12	Rumiya Kamari	MBA student in Accounting; Bachelor's degree in Management (Accounting option)	2 years Finance and Administrative manager for the Rural Energy Projects co-financed by Belgian Kingdom and the GOR (2009 to date). 3 years as Financial Manager for the Increase Rural Energy Access in Rwanda Project co financed by the European Commission (EC), BTC and the GoR; (2008 to date – concurrently with above); 2 years as Accountant in the IMCE project-Ministry of Natural Resources.	Ms word, Ms Excel, Ms Power point, Internet, FIT (Financial Information Tool, SARA, Tompro, Sage Pastel)	<b>Shortlisted</b>
13	Rurangwa Wilson	Student of ACCA; Bachelor's degree in Business Administration- BBA; Advanced diploma in accounting	3 years financial advisor-MINEDU MINICOFIN; 4 months as Internal Auditor for National AIDS control commission; Less than a year as Public Accountant at MINEDUC; 1 year as an Auditor in the Office of the Auditor General; 3 years as Accountant in Bank Populaire; Sage Pastel trainer	Globus accounting, Sage pastel evolution, pastener and Smart gov software, Ms word, Ms Excel and Power point.	<b>Shortlisted</b> , on account of good experience despite limited experience with donor funded projects
14	Richard Rutuku K	Diploma in Accounting; Bachelor's degree in Accounting; MBA in Finance and Accounting (yet to graduate); Pursuing first level ACCA (completed 4 papers)	1 and a half years as Chief Accountant for Public Sector Capacity Building Secretariat (PSCBS) which includes five donors and development partners namely WB, AfDB, African Capacity Building foundation, BTC and UNDP; 4 years as Chief Accountant at Umutara Polytechnic University; 4 years as a District Accountant at Kabale District in Uganda;	Pastel evolution, Partner, tompro, SPSS, Quick books.	<b>Shortlisted</b> , on account of good experience both with Public Service as well as Donors

15.	Alex Muhaya	Bachelor's degree in Commerce, option of Accounting; Several Certificates	4 years as Chief Finance Officer at RITA; 4 years as Senior Auditor in an Audit firm; 2 years as Chief Internal Auditor at PSF; Participated in dozens of audits; Fluent in English and fair in French	MS Office package;  Sage Pastel	<b>Shortlisted.</b>
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Jerome GASANA  
**DIRECTOR GENERAL**

**Out of 30 applicants for the position of FMS 15 were shortlisted representing 50 % for a written test. Below is the short list:**

1. HitimanaAugustin
2. Nteziyaremye Jerome
3. Rutaha Elijah Lutaaya
4. NsabimanaEmmanuel
5. MajyalibuJotham
6. MutembeRuhumuliza Bernard
7. Kagwera Marie Claire
8. GATERA NtawinigaAugustin
9. Umuhoza Ines Rosemary
10. Niyonzima Bonaventure
11. NyirimanaAbdelaziz
12. RumiyaKamari
13. Rurangwa Wilson
14. Rutuku Richard K
15. Alex Muhaya