

**CMKN401-IKINYARWANDA CY'UMUNYAMWUGA**

**UBUSHOBOZI : GUKORESHA IKINYARWANDA CY'UMUNYAMWUGA**

<b>UMURONGO NGENGABUSHOBOZI MU RWANDA (RTQF ) IKICIRO: 4</b>	<b>INDENGO: 3</b>	<b>AMASAHA ATEGANIJWE: 30</b>
<b>ISHAMI: YOSE</b>	<b>AGASHAMI: TWOSE</b>	
<b>IGIHE YATEGURIWE: UGUSHYINGO 2016</b>	<b>IGIHE YAVUGURURIWE:</b>	

**INTEGO NYAMUKURU**

Iyi mbumbanyigisho irasobanura ubumenyi n'ubushobozi bukenewe kugira ngo uwiga ashobore:

- Gukoresha ikinyarwanda cy'umwuga mu kumva, kuvuga, gusoma no kwandika, mu bikorwa bijyanye n'umwuga we.
- Gukoresha ubuvanganzo gakondo mu gushyikirana n'abandi abagezaho ibitekerezo bye kandi agaragaza uko yakira ibyabo.
- Kugaragaza imyumvire n'imyifatire ikwiye agenda avoma mu myandiko n'ikinamico binyuranye.
- Gutandukanya ingeri zinyuranye z'ubuvanganzo nyarwanda.
- Guhanga no kumurika mu rurimi rw'ikinyarwanda afatiye ku ngeri zinyuranye z'imyandiko.
- Gusobanura intego n' amategeko y'igenamajwi by'izina mbonera.
- Gukoresha neza indangahantu.
- Kwandika yubahiriza ifatana n'itandukana ry'amagambo.

## UBUSHOBOZI FATIZO

*Ubushobozi mu Kinyarwanda kiboneye*

### INGINGO N'IBIPIMO BY'UBUSHOBOZI

Ingingo z'ubushobozi zisobanura umusaruro w'ibanze ugomba kugerwaho.

Ibipimo by'ubushobozi bisobanura ubushobozi busabwa mu kugaragaza ko intego zikubiye mu mbumbe zagezweho.

<b>INGINGO Z'UBUSHOBOZI</b> Uwiga ushoje iyi mbumbanyigisho aba ashoboye :	<b>IBIPIMO BY'UBUSHOBOZI</b>
<b>1. Gukoresha ubuvanganzo gakondo bufatiye ku mwuga ashikiranana n'abandi</b>	1.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva ubuvanganzo gakondo bufatiye ku mwuga abinyujije mu ngiro zitandukanye. 1.2. Gusubiza mu mvugo iboneye ibibazo ku buvanganzo gakondo bufatiye ku mwuga. 1.3. Gusoma neza umwandiko w'ubuvanganzo gakondo bufatiye ku mwuga yubahiriza utwatuzo n'isesekaza. 1.4. Guhimba ahuza n'ubuvanganzo gakondo bufatiye ku mwuga akurikiranya neza ingingo. 1.5. Gutarama akoresheje ubuvanganzo bwizwe.
<b>2. Gukoresha Ikinyarwanda kiboneye agaragaza ibyiza by'ikoranabuhanga mu iterambere ry'umwuga no kugaragaza intego y'izina mbonera.</b>	2.1. Gukoresha Ikinyarwanda kiboneye, uwiga agaragaza ko yumva umwandiko ku nsanganyamatsiko y'ikoranabuhanga n'iterambere ry'umwuga abinyujije mu ngiro zinyuranye. 2.2. Gusubiza neza ibibazo mu mvugo iboneye ku mwandiko. 2.3. Gusoma neza umwandiko yubahiriza utwatuzo n'isesekaza. 2.4. Guhina no guhimba umwandiko akurikiranya neza ingingo.

	<p>2.5. Kumurika ingero zifatika zihamya uruhare rw'ikoranabuhanga mu iterambere ry'umwuga.</p> <p>2.6. Kugaragaza intego y'izina mbonera ku buryo bukwiye.</p>
<p><b>3. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ububi bw'ibiyobyabwenge mu rubyiruko no kugaragaza amategeko y'igenamajwi mu izina mbonera.</b></p>	<p>3.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva umwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko abinyujije mu ngiro zitandukanye.</p> <p>3.2. Gusubiza ibibazo mu mvugo iboneye ku mwandiko.</p> <p>3.3. Gusoma umwandiko yubahiriza utwatuzo n'isesekaza.</p> <p>3.4. Guhina no guhimba umwandiko akurikiranya neza ingingo.</p> <p>3.5. Kumurika ingamba zifatika zo kurwanya ikoreshwa ry'ibiyobyabwenge mu rubyiruko.</p> <p>3.6. Kugaragaza amategeko y'igenamajwi mu izina mbonera.</p>
<p><b>4. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza uburyo bunyuranye bwo gufata neza ibidukikije no gukoresha indangahantu.</b></p>	<p>4.1. Gukoresha Ikinyarwanda kiboneye, uwiga agaragaza ko yumva umwandiko ku nsanganyamatsiko yerekeye uburyo bunyuranye bwo gufata neza ibidukikije mu ngiro zitandukanye.</p> <p>4.2. Gusubiza neza ibibazo mu mvugo iboneye ku mwandiko.</p> <p>4.3. Gusoma neza umwandiko yubahiriza utwatuzo n'isesekaza.</p> <p>4.4. Guhimba no kumurika umwandiko akurikiranya neza ingingo.</p> <p>4.5. Kumurika no gusobanura ibikorwa by'abanyamwuga bishobora kwangiza ibidukikije.</p> <p>4.6. Gukoresha neza indangahantu.</p>
<p><b>5. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza akamaro k'ubutabazi bw'ibanze no</b></p>	<p>5.1. Gukoresha Ikinyarwanda kiboneye, uwiga agaragaza ko yumva ikinamico ku nsanganyamatsiko yerekeye akamaro k'ubutabazi bw'ibanze mu ngiro</p>

<p><b>kwandika yubahiriza imyandikire y'Ikinyarwanda.</b></p>	<p>zitandukanye.</p> <p>5.2. Gusubiza neza ibibazo mu mvugo iboneye ku ikinamico.</p> <p>5.3. Gusoma neza ikinamico yubahiriza uturango twayo.</p> <p>5.4. Guhimba no gukina ikinamico ahuza imvugo n'ingiro.</p> <p>5.5. Gukoresha mu mvugo n'inyandiko amagambo akwiye avuga ibice n'ingingo by'umubiri.</p> <p>5.6. Kwandika yubahiriza ifatana n'itandukana ry'amagambo.</p>
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### **IMBATA Y'INYIGISHO**

Imbata y'inyigisho irasobanura umusaruro utegerejwe kuri buri mbumbe. Uwo musaruro ni ubumenyi n'ubushobozi by'ibanze bigomba kugerwaho. Ibigomba kwigishwa kugira ngo umusaruro witezwe uzagerweho birateganyijwe. Ibikorwa by'uwigira bikubiyemo ingingo zinyuranye ziyobora uwigira n'uwigisha.

Imbumba ya 1: Gukoresha ubuvanganzo gakondo bufatiye ku mwuga ashyikirana n'abandi.			Amasaha ateganijwe: 6
Umusaruro w'inyigisho	Ibyigwa	Ibikorwa by'uwiga	Imfashanyigisho
<p><b>1.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva ubuvanganzo gakondo bufatiye ku mwuga abinyujije mu ngiro zitandukanye.</b></p>	<ul style="list-style-type: none"> <li>• <b>Ibimenyetso byo gutega amatwi no kutarogoya ufite ijambo</b></li> </ul> <p><b>Urwenya</b></p> <ul style="list-style-type: none"> <li>✓ inyunguramagambo</li> <li>✓ ingingo z'umuco n'amateka</li> <li>✓ inshoza n'uturango by'Urwenya</li> <li>✓ Ihimbamwandiko</li> </ul>	<p><b>Urwenya</b></p> <ul style="list-style-type: none"> <li>○ Gutega amatwi urwenya</li> <li>○ Gusoma urwenya bucece</li> <li>○ Gusoma urwenya mu matsinda bashaka ibisubizo byo kumva umwandiko, ibisobanuro by'amagambo akomeye no kumurika ibyavuyemo</li> <li>○ Gusoma urwenya baranguruye</li> <li>○ Guhuza ibivugwa mu nshoberane n'indangagaciro</li> <li>○ Gusobanura ingingo z'umuco n'amateka</li> <li>○ Gusobanura inshoza n'uturango by' urwenya</li> </ul>	<ul style="list-style-type: none"> <li>- Ibitabo by'ubuvanganzo gakondo (bagiramenyoy)</li> <li>- Sede (cd)</li> <li>- Disiketi</li> <li>- Ikibaho</li> <li>- Marikeri</li> <li>- Murandasi</li> <li>- Inkoranyamagambo n'inkoranyamuga</li> </ul>
<p><b>1.2. Gusubiza mu mvugo iboneye ibibazo ku buvanganzo gakondo bufatiye ku mwuga..</b></p>	<p><b>Ubuvinganzo gakondo bufatiye ku mwuga</b></p> <ul style="list-style-type: none"> <li>✓ Amavumvu,</li> <li>✓ Amasare,</li> <li>✓ ibyidogo,</li> <li>✓ amahamba,..</li> </ul>	<p><b>Ubuvinganzo gakondo</b></p>	
<p><b>1.3. Gusoma umwandiko w'ubuvanganzo gakondo bushingiye ku mwuga yubahiriza utwatuzo n'isesekaza.</b></p>	<ul style="list-style-type: none"> <li>✓ <i>Isesekaza n'utwatuzo</i></li> </ul>		

<p><b>1.4. Guhimba ahuza n'ubuvanganzo gakondo bufatiye ku mwuga akurikiranya neza ingingo.</b></p>		<p><b>bufatiye ku mwuga</b></p> <ul style="list-style-type: none"> <li>○ Gusoma ubuvanganzo gakondo</li> <li>○ bufatiye ku mwuga bucece</li> <li>○ Gusoma ubuvanganzo bunyuranye gakondo bufatiye ku mwuga mu matsinda, bashaka ibisubizo byo kumva umwandiko, basobanura amagambo akomeye, banamurikaibyavuyemo.</li> </ul>	
<p><b>1.5. Gutarama akoresheje ubuvanganzo bwizwe.</b></p>	<p><b>Igitaramo gishingiye ku buvanganzo gakondo</b></p>	<ul style="list-style-type: none"> <li>○ Gusoma ubuvanganzo gakondo bunyuranye bufatiye ku mwuga baranguruye</li> <li>○ Guhuza ibivugwa mu ubuvanganzo gakondo bunyuranye bufatiye ku mwuga n'indangagaciro</li> <li>○ Gukoresha Ikinyarwanda kiboneye uwiga agaragaza insanganyamatsiko z'ingenzi</li> </ul>	

		<ul style="list-style-type: none"> <li>○ Gusobanura ingingo z'umuco n'amateka</li> <li>○ Gusobanura inshoza n'uturango by'ubuvanganzo gakondo bunyuranye bufatiye ku mwuga</li> <li>○ Guhina ubuvanganzo gakondo bunyuranye bufatiye ku mwuga</li> <li>○ Gutahura isomo ry'ingenzi</li> <li>○ Gutarama</li> </ul>	
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<b>Imbumbe ya 2: Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ibyiza by'ikoranabuhanga mu iterambere ry'umwuga no kugaragaza intêgo y'izina mbonera.</b>			<b>Amasaha ateganijwe : 6</b>
<b>Umusaruro w'inyigisho</b>	<b>Ibyigwa</b>	<b>Ibikorwa by'uwiga</b>	<b>Imfashanyigisho</b>

<p><b>2.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva umwandiko ku nsanganyamatsiko y'ikoranabuhanga n'iterambere ry'umwuga abinyujije mu ngiro zinyuranye.</b></p>	<ul style="list-style-type: none"> <li>✓ Ibimenyetso by'uteze amatwi atarogoye;</li> <li>✓ Umwandiko ku nsanganyamatsiko y'ikoranabuhanga n'iterambere ry'umwuga;</li> <li>✓ Inyunguramagambo;</li> <li>✓ Insanganyamatsiko y'umwandiko;</li> <li>✓ Ingingo z'umuco;</li> <li>✓ ingingo z'amateka;</li> <li>✓ indangagaciro zo gukunda umurimo (umurimo unoze, kubahiriza igihe...);</li> <li>✓ Ihinamwandiko ku nsanganyamatsiko y'ikoranabuhanga n' iterambere ry'umwuga;</li> <li>✓ Isesekaza n'utwatuzo;</li> <li>✓ Ihangamwandiko ku nsanganyamatsiko y'ikoranabuhanga n' iterambere</li> </ul>	<ul style="list-style-type: none"> <li>○ Gutega amatwi umwandiko ku nsanganyamatsiko y'ikoranabuhanga n'iterambere ry'umwuga.</li> <li>○ Kutarogoya ufite ijambo nta mpamvu;</li> <li>○ Gusubiza ibibazo byo kumva umwandiko n'inyunguramagamb o;</li> <li>○ Kuvumbura insanganyamatsiko ivugwa mu mwandiko;</li> <li>○ Gukoresha Ikinyarwanda kiboneye uwiga agaragaza indangagaciro zo gukunda umurimo;</li> <li>○ Gusoma bucece;</li> <li>○ Gusoma mu matsinda bashaka ibisubizo by'ibibazo byo kumva umwandiko, inyunguramagambo no kumurika ibyavuyemo;</li> <li>○ Gusoma aranguruye agaragaza isesekaza;</li> </ul>	<ul style="list-style-type: none"> <li>- Ibitabo bikubiyemo imyandiko yerekeye ikoranabuhanga n'iterambere ry'umurimo ;</li> <li>- ibitabo by'ikibonezamvugo;</li> <li>- SEDE (CD);</li> <li>- Disiketi ;</li> <li>- Ikibaho;</li> <li>- Marikeri;</li> <li>- Murandasi;</li> <li>- Inkoranyamagambo n'inkoranyamuga;</li> <li>- Ibikoresho by'ikoranabuhanga;</li> </ul>
<p><b>2.2. Gusubiza ibibazo mu mvugo iboneye ku mwandiko.</b></p>			
<p><b>2.3. Gusoma umwandiko yubahiriza utwatuzo n'isesekaza.</b></p>			
<p><b>2.4. Guhina no guhimba umwandiko akurikiranya</b></p>			



<p><b>ingingo.</b></p>	<p>ry'umwuga;</p> <p>✓ ingero zihamya uruhare rw'ikoranabuhanga mu iterambere ry'umwuga;</p>	<p>○ Gukusanya, mu matsinda, ibitekerezo ku ruhare rw'ikoranabuhanga mu iterambere ry'umwuga;</p>	
<p><b>2.5. Kumurika ingero zihamya uruhare rw'ikoranabuhanga mu iterambere ry'umwuga.</b></p>	<p>✓ Intego y'izina mbonera.</p>	<p>○ Gukora inshamake y'umwandiko;</p> <p>○ Kujya impaka ku ngaruka zo gukoresha nabi ikoranabuhanga mu mwuga n'ingamba zafatwa mu kubirwanya;</p>	
<p><b>2.6. Kugaragaza intêgo y'izina mbonera.</b></p>		<p>○ Kugaragaza intego y'izina mbonera.</p>	

<b>Imbumbe ya 3: Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ububi bw'ibiyobyabwenge mu rubyiruko no kugaragaza amategeko y'igenamajwi mu izina mbonera</b>			<b>Amasaha ateganijwe : 6</b>
<b>Umusaruro w'inyigisho</b>	<b>Ibyigwa</b>	<b>Ibikorwa by'uwiga</b>	<b>Imfashanyigisho</b>
<p><b>3.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva umwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko abinyujije mu ngiro zitandukanye.</b></p>	<ul style="list-style-type: none"> <li>✓ Umwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko;</li> <li>✓ Ibimenyetso by'uteze amatwi atarogoya;</li> <li>✓ Inyunguramagambo;</li> <li>✓ Insanganyamatsiko y'umwandiko;</li> <li>✓ Ingingo z'umuco;</li> <li>✓ ingingo z'amateka;</li> <li>✓ indangagaciro zo kubaha ubuzima (kwiwitaho);</li> </ul>	<ul style="list-style-type: none"> <li>○ Gutega amatwi umwandiko ku nsanganyamatsiko y' ububi bw'ibiyobyabwenge mu rubyiruko.</li> <li>○ Kutarogoya ufite ijambo nta mpamvu.</li> <li>○ Gusubiza ibibazo byo kumva umwandiko n'inyunguramagambo.</li> <li>○ Kuvumbura insanganyamatsiko ivugwa mu mwandiko.</li> <li>○ Gukoresha Ikinyarwanda kiboneye uwiga agaragaza indangagaciro zo kubaha ubuzima.</li> <li>○ Gusoma bucece.</li> <li>○ Gusoma mu matsinda bashaka ibisubizo by'ibibazo byo kumva umwandiko,</li> </ul>	<ul style="list-style-type: none"> <li>- Ibitabo bikubiyemo imyandiko ku bubi bw'ibiyobyabwenge mu rubyiruko;</li> <li>- Ibitabo by'ikibonezamvugo;</li> <li>- SEDE (CD);</li> <li>- Disiketi ;</li> <li>- Ikibaho;</li> <li>- Marikeri;</li> <li>- Murandasi;</li> <li>- Inkoranyamagambo n'inkoranyamuga.</li> </ul>
<p><b>3.2. Gusubiza neza ibibazo mu mvugo iboneye ku mwandiko.</b></p>	<ul style="list-style-type: none"> <li>✓ Ihinamwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko;</li> </ul>		
<p><b>3.3. Gusoma neza umwandiko yubahiriza</b></p>	<ul style="list-style-type: none"> <li>✓ Ihangamwandiko ku nsanganyamatsiko y' ububi</li> </ul>		

<p><b>utwatuzo n'isesekaza.</b></p>	<p>bw'ibiyobyabwenge mu rubyiruko;</p>	<p>inyunguramagambo no kumurika ibyavuyemo.</p>	
<p><b>3.4. Guhina no guhimba umwandiko akurikiranya neza ingingo.</b></p>	<p>✓ Ingamba zifatika zo kurwanya ikoreshwa ry'ibiyobyabwenge mu rubyiruko.</p>	<p>○ Gusoma aranguruye agaragaza isesekaza.</p>	
<p><b>3.5. Kumurika ingamba zifatika zo kurwanya ikoreshwa ry'ibiyobyabwenge mu rubyiruko.</b></p>	<p>✓ Amategeko y'igenamajwi mu izina mbonera.</p>	<p>○ Gukusanya, mu matsinda, ibitekerezo ku bubi bw'ibiyobyabwenge mu rubyiruko n'ingamba zo kurwanya ikoreshwa ry'ibiyobyabwenge mu rubyiruko.</p>	
<p><b>3.6. Kugaragaza amategeko y'igenamajwi mu izina mbonera.</b></p>		<p>○ Gukora inshamake y'umwandiko.</p> <p>○ Kugaragaza amategeko y'igenamajwi mu izina mbonera.</p>	

Imbumbe ya 4: Gukoresha Ikinyarwanda kiboneye uwiga agaragaza uburyo bunyuranye bwo gufata neza ibidukikije no gukoresha indangahantu			Amasaha ateganijwe : 6
Umusaruro w'inyigisho	Ibyigwa	Ibikorwa by'uwiga	Imfashanyigisho
<b>4.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva umwandiko ku nsanganyamatsiko yerekeye uburyo bunyuranye bwo gufata neza ibidukikije mu ngiro zitandukanye.</b>	<ul style="list-style-type: none"> <li>✓ Umwandiko ku nsanganyamatsiko yerekeye gufata neza ibidukikije;</li> <li>✓ Ibimenyetso by'uteze amatwi atarogoye.</li> <li>✓ Inyunguramagambo;</li> <li>✓ Insanganyamatsiko y'umwandiko;</li> <li>✓ Ihimbamwandiko;</li> <li>✓ Ibikorwa by'abanyamwuga bishobora kwangiza ibidukikije;</li> <li>✓ Isesekaza n'utwatuzo;</li> </ul>	<ul style="list-style-type: none"> <li>○ Gutega amatwi umwandiko ku nsanganyamatsiko yerekeye gufata neza ibidukikije.</li> <li>○ Kutarogoya ufite ijamba nta mpamvu.</li> <li>○ Gusubiza ibibazo byo kumva umwandiko n'inyunguramagambo.</li> <li>○ Kuvumbura insanganyamatsiko ivugwa mu mwandiko.</li> <li>○ Gusoma bucece.</li> <li>○ Gusoma mu matsinda.</li> <li>○ Gusoma aranguruye agaragaza isesekaza.</li> <li>○ Gukorera mu matsinda, bungurana ibitekerezo ngamba zo kurengera ibidukikije.</li> <li>○ Gukora inshamake y'umwandiko.</li> <li>○ Kujya impaka ku ngaruka zo</li> </ul>	<ul style="list-style-type: none"> <li>- Ibitabo bikubiyemo imyandiko ku kurengera ibidukikije;</li> <li>- Ibitabo by'ikibonezamvugo;</li> <li>- SEDE (CD);</li> <li>- Disiketi ;</li> <li>- Ikibaho;</li> <li>- Marikeri;</li> <li>- Murandasi;</li> <li>- Inkoranyamagambo n'inkoranyamuga;</li> <li>- Amafoto.</li> </ul>
<b>4.2. Gusubiza neza ibibazo mu mvugo iboneye ku mwandiko.</b>			
<b>4.3. Gusoma neza umwandiko yubahiriza utwatuzo</b>			

<p><b>n'isesekaza.</b></p>	<p>✓ Indangahantu.</p>	<p>kwangiza ibidukikije. ○ Gukoresha neza indangahantu.</p>	
<p><b>4.4. Guhimba no kumurika umwandiko akurikiranya neza ingingo.</b></p>			
<p><b>4.5. Kumurika no gusobanura ibikorwa by'abanyamwuga bishobora kwangiza ibidukikije.</b></p>			
<p><b>4.6. Gukoresha neza indangahantu.</b></p>			

Imbumbwe ya 5: Gukoresha Ikinyarwanda kiboneye uwiga agaragaza akamaro k'ubutabazi bw'ibanze no kwandika yubahiriza imyandikire y'Ikinyarwanda.			Amasaha ateganijwe : 6
Umusaruro w'inyigisho	Ibyigwa	Ibikorwa by'uwiga	Imfashanyigisho
<p><b>5.1. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ko yumva ikinamico ku nsanganyamatsiko yerekeye akamaro k'ubutabazi bw'ibanze mu ngiro zitandukanye.</b></p>	<ul style="list-style-type: none"> <li>✓ Ikinamico ku nsanganyamatsiko yerekeye k'ubutabazi bw'ibanze;</li> <li>✓ Ibimenyetso by'uteze amatwi atarogoye;</li> <li>✓ Inyunguramagambo ku ngeri y'ikinamico;</li> <li>✓ Amagambo akwiye avuga ibice n'ingingo z'umubiri;</li> <li>✓ Ingingo z'umuco n'amateka;</li> <li>✓ Udukino ku nsanganyamatsiko k'ubutabazi bw'ibanze.</li> </ul>	<ul style="list-style-type: none"> <li>○ Gutega amatwi ikinamico ku nsanganyamatsiko yerekeye ubutabazi bw'ibanze.</li> <li>○ Kutarogoya ufite ijamba nta mpamvu.</li> <li>○ Gusubiza ibibazo byo kumva ikinamico n'inyunguramagambo.</li> <li>○ Kuvumbura insanganyamatsiko ivugwa mu ikinamico.</li> <li>○ Gusoma bucece ikinamico.</li> <li>○ Gusoma bakuramwa baranguruye bigana abakinankuru.</li> <li>○ Gukorera mu matsinda, bungurana ibitekerezo ku nsanganyamatsiko ivugwa mu ikinamico.</li> <li>○ Kujya impaka ku ngaruka z'ingeso yo kudatabara abari mu</li> </ul>	<ul style="list-style-type: none"> <li>- Ibitabo bikubiyemo imyandiko;</li> <li>- Ibitabo by'ikibonezamvugo ;</li> <li>- SEDE (CD);</li> <li>- Disiketi ;</li> <li>- Ikiyaha;</li> <li>- Marikeri;</li> <li>- Murandasi;</li> <li>- Inkoranyamagambo;</li> <li>- Amabwiriza ya Minisitiri N0 001/2014 yo ku wa 08/10/2014 agenga imyandikire y'Ikinyarwanda nk'uko yasohotse mu Igazeti ya Leta N0 41 bis yo ku wa 13/10/2014.</li> </ul>
<p><b>5.2. Gusubiza ibibazo mu mvugo iboneye ku ikinamico.</b></p>			
<p><b>5.3. Gusoma ikinamico yubahiriza uturango twayo.</b></p>			
<p><b>5.4. Guhimba no gukina</b></p>			

<p><b>ikinamico ahuzwa imvugo n'ingiro.</b></p>	<p>✓ Ifatana n'itandukana ry'amagambo.</p>	<p>kaga.</p> <ul style="list-style-type: none"> <li>○ Kubahiriza ifatana n'itandukana ry'amagambo.</li> <li>○ Gutahura no gukosora amakosa yubahiriza itandukana n'ifatana ry'amagambo.</li> </ul>	
<p><b>5.5. Gukoresha mu mvugo n'inyandiko amagambo akwiye avuga ibice n'ingingo by'umubiri.</b></p>			
<p><b>5.6. Kwandika yubahiriza ifatana n'itandukana ry'amagambo.</b></p>			

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**INYOBOZI Y'ISUZUMABUSHOBOZI**  
**ISUZUMA MBONEZANYIGISHO**

Ingingo z'ubushobozi	Ubushobozi busuzumwa	Gihamya	Urutonde rw'ibisuzumwa	Arabishoboye		Umwanzuro
				Yego	Oya	
1. Gukoresha ubuvanganzo gakondo ashyikirana n'abandi.	1.1. Uwiga yakoresheje Ikinyarwanda kiboneye agaragaza ko yumva ubuvanganzo gakondo bufatiye ku mwuga abinyujije mu ngiro zitandukanye.	<ul style="list-style-type: none"> <li>Amajwi n'amashusho by'uwiga ateze amatwi atarogoya</li> </ul>	<ul style="list-style-type: none"> <li>✓ <i>Ibimenyetso byo gutega amatwi no kutarogoya ufite ijambo</i></li> <li>✓ <i>Urwenya</i></li> <li>✓ Amavumvu, Amasare, Ibyidogo, Amahamba,..</li> </ul>			
	1.2. Yashubije mu mvugo iboneye ibibazo ku buvanganzo gakondo bufatiye ku mwuga.	<ul style="list-style-type: none"> <li>Amajwi n'amashusho y'ibisubizo ku kumva umwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ inyunguramagambo</li> <li>✓ ingingo z'umuco n'amateka</li> </ul>			

	<b>1.3. Yasomye neza umwandiko w'ubuvanganzo gakondo bufatiye ku mwuga yubahiriza utwatuzo n'isesekaza.</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho y'isomwa ry'umwandiko</li> </ul>	✓ <i>Isesekaza n'utwatuzo</i>			
	<b>1.4. Yahinnye anahimba umwandiko akurikiranya neza ingingo.</b>	<ul style="list-style-type: none"> <li>Ibihangano bishingiye ku buvanganzo gakondo mu mwuga</li> </ul>	✓ <i>Ihimbamwandiko ubuvanganzo gakondo bufatiye ku mwuga</i>			
	<b>1.5. Yataramye akoresheje ubuvanganzo bwizwe.</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ku gitaramo</li> </ul>	✓ <i>Igitaramo gishingiye ku buvanganzo gakondo</i>			
<b>2. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ibyiza by'ikoranabuhanga mu iterambere ry'umwuga no kugaragaza</b>	<b>2.1. Uwiga yakoresheje Ikinyarwanda kiboneye agaragaza ko yumva umwandiko ku nsanganyamatsiko y'ikoranabuhanga n'iterambere</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho by'uwiga ateze amatwi atarogoya</li> </ul>	<ul style="list-style-type: none"> <li>✓ <i>Ibimenyetso by'uteze amatwi atarogoye</i></li> <li>✓ <i>Umwandiko ku nsanganyamatsiko y'ikoranabuhanga n'iterambere</i></li> </ul>			

intêgo y'izina mbonera	ry'umwuga abinyujije mu ngiro zinyuranye		ry'umwuga			
	<b>2.2. Yashubije ibibazo mu mvugo iboneye ku mwandiko</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ku bibazo byo kumva umwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Inyunguramagambo</li> <li>✓ Insanganyamatsiko y'umwandiko</li> <li>✓ Ingingo z'umuco</li> <li>✓ ingingo z'amateka</li> <li>✓ indangagaciro zo gukunda umurimo</li> </ul>			
	<b>2.3. Yasomye umwandiko yubahiriza utwatuzo n'isesekaza</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ry'isomwa ry'umwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Isesekaza n'utwatuzo</li> </ul>			
	<b>2.4. Yahinnye anahimba umwandiko akurikiranya neza ingingo</b>	<ul style="list-style-type: none"> <li>Amashusho, amajwi n'inyandiko z'ihimba, imurika n'ihinamwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Ihinamwandiko ku nsanganyamatsiko y'ikoranabuhanga n' iterambere ry'umwuga</li> <li>✓ Ihangamwandiko ku</li> </ul>			

			nsanganyamatsiko y'ikoranabuhanga n' iterambere ry'umwuga			
	<b>2.5. Yamuritse ingero zihamya uruhare rw'ikoranabuhanga mu iterambere ry'umwuga</b>	<ul style="list-style-type: none"> <li>Aamashusho n'amajwi y'imurika ry'ingero zihamya uruhare rw'ikoranabuhanga mu iterambere ry'umwuga</li> </ul>	✓ ingero zihamya uruhare rw'ikoranabuhanga mu iterambere ry'umwuga			
	<b>2.6. Yagaragaje intêgo y'izina mbonera</b>	<ul style="list-style-type: none"> <li>Inyandiko y'ibisubizo ku ntêgo y'izina mbonera</li> </ul>	✓ Intego y'izina mbonera			
<b>3. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza ububi bw'ibiyobyabwenge mu rubyiruko no kugaragaza amategeko y'igenamajwi mu izina mbonera</b>	<b>3.1. Uwiga yakoresheje Ikinyarwanda kiboneye agaragaza ko yumva umwandiko ku nsanganyamatsiko ku bubi bw'ibiyobyabwenge mu rubyiruko abinyujije mu ngiro</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho by'uwiga ateze amatwi atarogoya</li> </ul>	<ul style="list-style-type: none"> <li>✓ Umwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko</li> <li>✓ Ibimenyetso by'uteze amatwi atarogoye</li> </ul>			

	zitandukanye					
	<b>3.2. Yashubije neza ibibazo mu mvugo iboneye ku mwandiko</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ku bisubizo byo kumva umwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Inyunguramagambo</li> <li>✓ Insanganyamatsiko y'umwandiko</li> <li>✓ Ingingo z'umuco</li> <li>✓ ingingo z'amateka</li> <li>✓ indangagaciro zo kubaha ubuzima (kwiwitaho)</li> </ul>			
	<b>3.3. Yasomye neza umwandiko yubahiriza utwatozo n'isesekaza</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho by'isomwa ry'umwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Isesekaza n'utwatozo</li> </ul>			
	<b>3.4. Yahinnye anahimba umwandiko akurikiranya neza ingingo</b>	<ul style="list-style-type: none"> <li>Amajwi, amashusho n'inyandiko ku ihina n'ihimbamwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Ihinamwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko</li> <li>✓ Ihangamwandiko ku nsanganyamatsiko y'ububi bw'ibiyobyabwenge mu rubyiruko</li> </ul>			

	<b>3.5. Yamuritse ingamba zifatika zo kurwanya ikoresheya ry'ibiyobyabwenge mu rubyiruko</b>	<ul style="list-style-type: none"> <li>Amajwi, amashusho n'inyandiko ku ngamba zifatika zo kurwanya ikoresheya ry'ibiyobyabwenge mu rubyiruko</li> </ul>	✓ ingamba zifatika zo kurwanya ikoresheya ry'ibiyobyabwenge mu rubyiruko			
	<b>3.6. Yagaragaje amategeko y'igenamajwi mu izina mbonera</b>	<ul style="list-style-type: none"> <li>Ibisubizo by'imyitozo ku mategeko y'igenamajwi mu izina mbonera</li> </ul>	✓ Amategeko y'igenamajwi mu izina mbonera			
<b>4. Gukoresheya ikinyarwanda kiboneye uwiga agaragaza uburyo bunyuranye bwo gufata neza ibidukikije no gukoresheya indangahantu</b>	<b>4.1. Uwiga yakoresheje ikinyarwanda kiboneye agaragaza ko yumva umwandiko ku nsanganyamatsiko yerekeye uburyo bunyuranye bwo gufata neza ibidukikije mu ngiro zitandukanye</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho by'uwiga ateze amatwi atarogoya</li> </ul>	<ul style="list-style-type: none"> <li>✓ Umwandiko ku nsanganyamatsiko yerekeye gufata neza ibidukikije</li> <li>✓ Ibimenyetso by'uteze amatwi atarogoye</li> </ul>			
	<b>4.2. Yashubije neza ibibazo mu mvugo iboneye ku</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ku bisubizo ku kumva umwandiko</li> </ul>	<ul style="list-style-type: none"> <li>✓ Inyunguramagambo</li> <li>✓ Insanganyamatsiko y'umwandiko</li> </ul>			

	<b>mwandiko</b>				
	<b>4.3. Yasomye neza umwandiko yubahiriza utwatuzo n'isesekaza</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ku isomwa ry'umwandiko</li> </ul>	✓ Isesekaza n'utwatuzo		
	<b>4.4. Yahimbye anamurika umwandiko akurikiranya neza ingingo</b>	<ul style="list-style-type: none"> <li>Amajwi, amashusho n'inyandiko ku ihimba n'imurikamwandiko</li> </ul>	✓ Ihimbamwandiko		
	<b>4.5. Yamuritse anasobanura ibikorwa by'abanyamwuga bishobora kwangiza ibidukikije</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho ku bisobanuro by' ibikorwa by'abanyamwuga bishobora kwangiza ibidukikije</li> </ul>	✓ ibikorwa by'abanyamwuga bishobora kwangiza ibidukikije		
	<b>4.6. Yakoresheje neza indangahantu</b>	<ul style="list-style-type: none"> <li>Ibisubizo ku mikoreshereze y'indangahantu</li> </ul>	✓ Indangahantu		
<b>5. Gukoresha Ikinyarwanda kiboneye uwiga agaragaza</b>	<b>5.1. Uwiga yakoresheje Ikinyarwanda kiboneye agaragaza ko yumva</b>	<ul style="list-style-type: none"> <li>Amajwi, amashusho by'uwiga ateze amatwi atarogoya</li> </ul>	✓ Ikinamico ku nsanganyamatsiko yerekeye k'ubutabazi		

<b>akamaro k'ubutabazi bw'ibanze no kwandika yubahiriza imyandikire y'Ikinyarwanda</b>	<b>ikinamico ku nsanganyamatsiko yerekeye akamaro k'ubutabazi bw'ibanze mu ngiro zitandukanye</b>		<b>bw'ibanze</b>  ✓ Ibimenyetso by'uteze amatwi atarogoye			
	<b>5.2. Yashubije ibibazo mu mvugo iboneye ku ikinamico</b>	<ul style="list-style-type: none"> <li>Amajwi, amashusho ku bisubizo byo kumva umwandiko</li> </ul>	✓ Inyunguramagambo ku ngeri y'ikinamico ✓ Ingingo z'umuco n'amateka			
	<b>5.3. Yasomye ikinamico yubahiriza uturango twayo</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho uwiga asoma ikinamico</li> </ul>	✓ Isesekaza n'utwatuzo			
	<b>5.4. Yahimbye anakina ikinamico ahuza imvugo n'ingiro</b>	<ul style="list-style-type: none"> <li>Amajwi n'amashusho n'inyandiko ku ikinamico</li> </ul>	✓ Udukino ku nsanganyamatsiko y'ubutabazi bw'ibanze			
	<b>5.5. Yakoresheje mu mvugo n'inyandiko amagambo akwiye avuga ibice n'ingingo by'umubiri</b>	<ul style="list-style-type: none"> <li>Ibisubizo ku myitozo y'ikoreshwa ry'amagambo akwiye avuga ibice n'ingingo by'umubiri</li> </ul>	✓ Amagambo akwiye avuga ibice n'ingingo z'umubiri			
	<b>5.6. Yanditse yubahiriza ifatana n'itandukana</b>	<ul style="list-style-type: none"> <li>Ibisubizo ku myitozo y'ifatana n'itandukana</li> </ul>	✓ Ifatana n'itandukana ry'amagambo			



	<b>ry'amagambo</b>	ry'amagambo				
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